

# Adobe InDesign CS6

## Course Introduction InDesign CS6 Part 1

Adobe InDesign is a desktop publishing software application produced by Adobe Systems. It can be used to create works such as posters, flyers, brochures, magazines, newspapers, and books. InDesign can also publish content suitable for tablet devices in conjunction with Adobe Digital Publishing Suite. Graphic designers and production artists are the principal users, creating and laying out periodical publications, posters, and print media. It also supports export to EPUB and SWF formats to create e-books and digital publications, including digital magazines, and content suitable for consumption on tablet computers.

### **Course Description**

Giving your documents a well-designed, professional look will put you a step ahead in the marketplace cluttered with all kinds of communications. Paragraph and character styles that allow you to format pages of text uniformly, layout features that help you to build alternate size configurations of your document, and various panels that enable you to easily customize both text and graphics. Adobe® InDesign® CS6 has all the tools you need to elevate the look of your document and get it out to the people who need to see it, whether it be in print or on the web.

### **Course Objective:**

Upon successful completion of this course, you will be able to use Adobe® InDesign® CS6 to create and deliver professional-looking printed and digital documents.

You will:

- Identify the elements of the InDesign interface.
- Create a new document
- Customize a document by using graphics, colors, and style.
- Manage page elements.
- Build a table.
- Prepare a document for delivery.

### **Target Student:**

This course is intended for students who want to use the basic tools and features of InDesign for creating professional page layout and designs

### **Prerequisites:**

To ensure your success in this course, you should be familiar with the functions of your computer's operating system such as creating folders, launching programs, copying and pasting objects, formatting text, retrieving files, and saving files. You can obtain this level of skill and knowledge by taking the following Logical Operations course:

- Introduction to Personal Computers Using Windows® 7

### **Course Content**

Lesson 1: Getting started with InDesign

Lesson 2: Designing a Document

Lesson 3: Customizing a Document

Lesson 4: Working with Page Elements

Lesson 5: Building Tables

Lesson 6: Preparing a Document for Delivery

### **Course Performance Objective**

At the end of this course, you will have been provided with an overview of the major functionality within the lessons. Each delegate is encouraged to participate during the training with observations and questions. A training manual with relevant exercises will provide you with an opportunity to practise and review the information presented in the course.

### **Course Performance Conditions**

To successfully complete the stated performance goal, you will have access to:

- Assistance from Instructor
- Manual (Masterskills)
- Reference materials

### **Teaching Method**

Lecture led in conjunction with the training manual. In this course an emphasis is placed on explaining and demonstrating.

### **Course Benefits**

Following this course, you will have the knowledge and tool mastery to maximize your use of the features to manage your specific functions.

### **Course Evaluation**

You will be asked to fill in an evaluation questionnaire at the end of this course. Please take the time to give us specific and detailed feedback.

### **Course Duration and Schedule**

The duration of this courses is 2 days.

Booking and payment must be made prior to training.

### **Course Cost per person**

2 days R5000.00